

A Departmental meeting is held on. 16/07/2022

### Members Present

1. Dr. Tanmay Ghosh - (Resource Person) -
2. Prof. Nayem Ahmad Khan - 16/07/2022
3. Dr. Joydeep Ghosh - 16.07.22
4. Prof. Mariana Sanchez - 16.07.22
5. Dinobandhu Singh Roy - 2.1.23

### Agenda:-

1. Day Celebration
2. Syllabus distribution
3. Miscellaneous

### Resolution:-

1. On behalf of Microbiology department it is decided that throughout the year we have celebrated the some special day and also of birthday of Scientists.
2. Some special day & birthday of Scientists that we celebrated are listed as follows:-
  - a. 28th February - National Science Day
  - b. 14th March - Paul Ehrlich Birth Day
  - c. 24th March - World Tuberculosis Day
  - d. 25th April - World Malaria Day
  - e. 5th June - World Environmental Day
  - f. 20th July - Gregor Mendel Birth Day
  - g. 28th July - World Hepatitis Day
  - h. 6th August - Alexander Fleming Birth Day
  - i. 13th September - Hance Christian Birth Day
  - j. 21st October - World Polio Day
  - k. 1st December - World AIDS Day
3. The syllabus was distributed among the departmental concerned faculty according to Modularized Syllabus.



A departmental meeting was held on 29.10.2022

### Members Present:-

- 1) Dr. Tanmay Ghosh (Resource Person) -
- 2) Dr. Joydeep Ghosh - 29.10.22
- 3) Prof. Nayem Ahmad Khan - 29/10/2022
- 4) Prof. Oshrena Sarmahel - 29.10.22
- 5) Binobandhu Singha Roy - 29.10.22

### Agenda:-

1. Departmental Seminar
2. Departmental Quiz
3. Miscellaneous

### Resolution:-

1. We will organize "students seminar" in our Department on 19.11.2022 as decided by all the members in the house. For organizing seminar, a notice & a permission letter will also be prepared. The departmental faculty member, Dr. Joydeep Ghosh will supervise this event & also others members are involved to organize this event.
2. We will organize "Quiz Competition" in our Department on 5.11.2022 as decided by all the members in the house. For organizing Quiz Competition, a notice & a permission letter will also be prepared. The departmental faculty member, Prof. Nayem Ahmad Khan will supervise this event & also others members are involved to organize this event. For this event, students are divided into small group (at least 3/group) and take part in this event.
3. Syllabus to be discussed with all the members and completion of syllabus should be done immediately.



A departmental meeting is held on 07.01.23

Members Present:

1. Nayan Ahmad Khan - JOD 7/1/23
2. Joydip Ghosh - JOD 7/01/23
3. Owrena Sarkhel - Sarkhel 07-01-23
4. Dinobandhu Singha Roy - JOD 7.1.23

Agenda: Upcoming Examination (Practical) of  
SEM-V

Resolution:-

- 1a) B.Sc. Sem-V Practical examination date 17/01, 18/01, 20/01, 21/01/23 and Preparation day 19/01/2023 <sup>are</sup> decided.
- b) Examination incharge Nayan Ahmad Khan and Examiner Owrena Sarkhel are decided and also Assistant Laboratory as a Dinobandhu Singha Roy.
- c.) ~~Agar~~ Other examination related work like notice, exam material, exam fund, completing as soon as possible

JOD 7/1/23

JOD  
Dept. of Microbiology  
Rajendra Mahapatra  
Chairman



A departmental meeting is held on 24.01.2023

Members Present:

1. Tanmay Ghosh -
2. Nayem Ahmad Khan - 1<sup>st</sup> 24/1/23
3. Joydep Ghosh - 24/01/23
4. Owrena Sankhel - 24.01.23
5. Dinobandhu Singha Roy - 24.1.23

Agenda: 1. Upcoming Examination (Practical) of Sem-III

2. Miscellaneous Resolution:

1. The SEM-III Practical examination will be held in Microbiology Department. For practical examination, a notice will also be prepared. The Question setter & Answer script evaluator for different paper will also be decided from the house. The names of Question Setter & Answer Script evaluator are summarized below

<u>Paper</u>	Question Setter	Answer script evaluator
CC5	Dr. Joydep Ghosh	Dr. Joydep Ghosh
CC6	Prof. Owrena Sankhel	Prof. Owrena Sankhel
CC7	Prof. Nayem Ahmad Khan	Prof. Nayem Ahmad Khan

2. The term Paper of SEM-III should be carried out under the guidance of Departmental Faculties. Each Faculty will take over the responsibility of 6 students.

1<sup>st</sup> 24/1/23  
H.O.D. -  
Dept of Microbiology  
Rabindra Mahavidyalaya  
Chandernagore